

Recommendations from Governance Retreat October 18-19, 2005 minutes

Dianna Clark and Harold Showalter reported that currently borrowers cannot download ebooks if they have any monetary blocks, even as low as two cents. This must be a system wide setting on the Overdrive server. Since ebooks cannot be stolen, damaged and overdue, the blocking of a download seemed unnecessary.

MOTION: Georgi Huizenga moved and Harold Showalter seconded a motion to remove the monetary block for downloading ebooks. Motion passed unanimously.

The committee discussed the use of borrowers' e-mail addresses in their Horizon borrower records for purposes other than sending Horizon notices such as courtesy, overdue and hold notices. It is recommended that consortium members use discretion in communicating with borrowers via e-mail. If the situation involves dealing with a delinquent borrower from another library, it is recommended that the library contact the borrower's home library rather than contacting the borrower directly.

Diane Fink presented the financial report. There is a need to raise SEO fees for the first time since 1993.

MOTION: Mike Wantz moved and Georgi Huizenga seconded a motion to equalize the SEO fees at \$950/license which would reflect an overall 5% increase in annual revenue to the SEO Automation Fund, effective July 1, 2006. Motion passed unanimously.

Chris will send out a detailed announcement to SEO libraries directors explaining the reasons for the increase and the spreadsheet with all of the adjusted fees listed.

OCLC has also increased the CatExpress fees to SEO.

MOTION: Becky Coker moved and Harold Showalter seconded a motion to increase the CatExpress fee from \$1.05/MARC record to \$1.20/MARC record, effective July 1, 2006.

State Librarian Jo Budler asked the committee to consider a name change for SEO that would better reflect its statewide service area.

MOTION: Arlene Radden moved and Harold Showalter seconded a motion to change the name of SEO from Southeastern Ohio Library Center to the SEO Library Center with SEO standing for Serving Every Ohioan. Motion passed unanimously.

State Librarian Jo Budler asked the committee to consider merging the SEO Overdrive ebook site with the State Library's ebook site. This would save the SEO Automation Fund \$12,000 per year in annual maintenance to Overdrive.

MOTION: Arlene Radden moved and Harold Showalter seconded a motion to merge the SEO and SLO ebook sites, effective July 1, 2006. Motion passed unanimously.

MOTION: Harold Showalter moved and Mike Wantz seconded a motion to approve the code changes that have been made so far and to declare a moratorium on further code changes until the current ones can be beta tested. Motion passed unanimously.